KA-14/MAP-MBA/2K(SUB)

To

June 16, 200

The Principal Secretary,
Govt. of Karnataka,
Multistoried Building,
Dr. B.R. Ambedkar Veedhi
Banglore - 560001

Sub: Extension of approval to KRISTU JAYANTI COLLEGE OF MANAGEMENT & TECH. K.NARAYANAPURA, KUTHANUR P.O., , BANGALORE-560 077 , , , , , for the yea 2005-06-reg.

Sir/ Madam,

As you are aware, **All India Council for Technical Education** has been mandated under the AICTE Act, 1987 to ensure **maintenance of norms and standards** with regard to technical education in the country. In exercise of this mandate, the Council insists on fulfillment of the minimum requirements prescribed for imparting technical education by the Institution so that **quality of courses** is not compromised and stakeholders are satisfied. The Council also undertakes an **annual Inspection** of the institutions and conveys deficiencies to them for **rectification.**

It has been observed however that notwithstanding the Council's **repeated advice** to comply with minimum norms and standards, many institutions continue to be **complacent** about taking steps to remedy the deficiencies.

Such institutions suffer from **critical deficiencies** of faculty in proper cadre ratio, qualification, experience and other requirements. Feed back of students with regard to quality of education imparted by such institutions has evoked grave concern. The Expert Committees, following **holistic appraisal** during inspections, have also pointed out severe shortcomings

The institution has been found to be suffering from several deficiencies, which are listed in **Annexure-A** for your perusal. Shortage of faculty is of gravest concern.

The deficiencies in respect of faculty (including proper cadre ratio & qualification etc.) could have rendered your institution liable for punitive action including being placed in no admission/ reduced intake category. However the Council has decided to take a lenient view and give you yet another **last opportunity** to rectify the deficiencies particularly with regard to faculty shortage, proper cadre ratio & requisite qualification. Course-wise approved intake in respect of **KRISTU JAYANTI COLLEGE OF MANAGEMENT & TECH. , K.NARAYANAPURA, KUTHANUR P.O., , BANGALORE-560 077 , , , ,** your institution for the year 2005-06 is as under: -

COURSE (S)	APPROVED INTAKE 2004-05	APPROVED INTAKE 2005-06
MBA-FT	60	60

Note: - Additional intake/new courses/PIO quota not granted on account of deficiencies in respect of running existing courses/intake.

The above approval is subject to your rectification of deficiencies latest by August end, 2005. A compliance report indicating rectification of deficiencies and details of faculty recruited for each course must be received by the Council, with a copy to concerned Regional Officer latest by **31st August, 2005** to entitle your institution for **extension of approval** for the year **2006-07**.

The compliance report must be accompanied with a **visiting/processing fee as** prescribed by the Council in the form of demand draft in favour of **Member Secretary, AICTE payable at New Delhi.** In the absence of the processing/visiting fee, the compliance report may not be entertained.

Following the compliance report, the Council would verify the status in respect of rectification of deficiencies through physical inspection without any prior intimation. The institution should therefore be prepared for random inspection without any prior notice. Extension of approval for the year 2006-07 shall be dependent on the compliance report and the outcome of the surprise inspection.

Enclosure:- Annexure-A

Note:- Letter also emailed at notified mail id. Details available on website www.aicte.ernet.in

Yours faithfully

(Dr. P. Venkateswara Rao)
Adviser (UG/ PG)

Copy to :

1. The Principal,
   KRISTU JAYANTI COLLEGE OF MANAGEMENT & TECH.
   K.NARAYANAPURA, KUTHANUR P.O., BANGALORE-560 077

2. The Regional officer, AICTE, South –West Regional Office, Banglore University Campus p.k.Block ,Palace Road ,Bangalore – 560009

3. The Registrar

4. The Director ,Directorate of Technical Education, Palace Road, Banglore - 560001.

5. Guard File.

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION
NEW DELHI

NAME OF INSTITUTION	PROGRAMME
KRISTU JAYANTI COLLEGE OF MANAGEMENT AND TECH., K. NARAYANAPURA, KUTHANUR P.O., BANGALORE - 560 077	MBA

DEFICIENCIES

FACULTY:

- ❖ Senior level faculty (Professor, Asst. Professor) should be appointed as per AICTE Norms

- ❖ The Director is not qualified as per AICTE norms.

- ❖ All the Faculty available are on consolidated salary.

- ❖ All the faculty members are not exclusively for MBA Programme. They atleast some take classes for other courses like MSW, BBA, Etc.Clea identification of faculty for MBA is needed.

OTHER :

- ❖ Placement activities can be further improved with more campus interviews

- ❖ Students may be exposed for more computer usage

Mandatory Disclosure by Institutions running PGDBM/PGDM/MBA programmes to be included in their respective Information Brochure, Displayed on their website and to be submitted to AICTE every year well before the admission process.

The following information is to be given in the Information Brochure besides being hosted on the Institution's official Website.

I.   **Name of the Institution**

   ❖ Address including telephone, Fax, e-mail.

II.   **Name & Address of the Director**

III.   **Governance**

   ❖ Members of the Board and their brief background.
   ❖ Members of Academic Advisory Body.
   ❖ Frequency of the Board Meetings and Academic Advisory Body.
   ❖ Organisational chart and processes
   ❖ Nature and Extent of involvement of faculty and students in academic affairs/ improvements.

IV.   **Programmes**

   ❖ Name of the Programmes (Full Time) approved by the AICTE.
   ❖ Name of the Programmes (Part Time) approved by the AICTE.
   ❖ Name and duration of programme(s), if any, not approved by AICTE and being run in the same campus.

   ❖ For each Programme the following details are to be given :
      • Name
      • Number of seats
      • Duration
      • Cut off mark for admission during the last 2 years.
      • Fee
      • Placement Facilities
      • Campus placement in last two years with minimum salary, maximum salary and average salary.

   ❖ Name and duration of programme(s) having affiliation/collaboration with Foreign University(s)/Institution(s) and being run in the same Campus along with status of AICTE approval.

Details of the Foreign Institution/University:

- Name of the University / Institution
- Address
- Website
- Is the Institution / University Accredited in its Home Country
- Ranking of the Institution / University in the Home Country
- Whether the degree offered is equivalent to an Indian degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and jobs both within and outside the country.
- Nature of Collaboration
- Conditions of Collaboration
- Complete details of payment a student has to make to get the full benefits of collaboration.

❖ For each Collaborative / affiliated Programme give the following :

- Programme Focus
- Number of seats
- Admission Procedure
- Fee
- Placement Facility
- Placement Records for last two years with minimum salary, maximum salary and average salary

❖ Whether the Collaborative Programme is approved by AICTE? If not whether the Domestic / Foreign Institution has applied to AICTE for approval as required under notification no. 37-3/Legal/2005 dated 16th May, 2005.

V. FACULTY

❖ Number of faculty members:
- Permanent faculty
- Visiting faculty
- Adjunct faculty
- Guest faculty

❖ Profile of each faculty with qualifications, total experience, age and duration of employment at the institute concerned.
❖ Number of faculty employed and left during the last two years
❖ Profile of Director/Principal with qualifications, total experience, age and duration of employment at the institute concerned.
❖ Whether student assessment of faculty is in force.

VI. FEE

❖ Details of fee, as approved by State Fee Committee, for the Institution.
❖ Time schedule for payment of fee for the entire programme.
❖ Fee waivers granted with amount and name of students.
❖ Number of scholarships offered by the institute with the name of students, duration and amount.
❖ Criteria for fee waivers/scholarships.
❖ Estimated cost of Boarding and Lodging in Hostels.

VII. ADMISSION

❖ Number of seats sanctioned with the year of approval.
❖ Number of students admitted under various categories each year in the last two years.
❖ Number of applications received during last two years.

VIII. ADMISSION PROCEDURE

❖ Mention the admission test being followed, name and address of the Test Agency and its URL (website).
❖ Number of seats allotted to different Test Qualified candidates CAT, MAT, XAT, JMET, ATMA, CET, JEE (State conducted tests / University tests).
❖ Calendar:
  • Last date for request for applications.
  • Last date for submission of application
  • Dates for Group Discussion (GD) / Interviews
  • Dates for announcing final results
  • Release of admission list (main list and waiting list should be announced on the same day)
  • Date for acceptance by the candidate (time given should in no case be less then 15 days)
  • Last date for closing of admission.
  • Starting of the Academic session.

- The waiting list should be activated only on the expiry of date of main list

- The policy of refund of the fee, in case of withdrawal, should be clearly notified.

IX. CRITERIA AND WEIGHTAGES FOR ADMISSION

- ❖ Describe each criteria with its respective weightages i.e. Admission Test, GD, Interview etc.
- ❖ Mention the minimum level of acceptance, if any, for any criteria.
- ❖ Mention the cut-off levels of percentage & percentile scores (section-wise and/or total as case may be) of the candidates in the admission test who are called for GD/ Interview
- ❖ Mention last two years cut-off percentage & percentile (section-wise and/or total as the case may be) of the candidates called for GD / Interview.
- ❖ Display marks scored in Test, GD, Interview etc. and in aggregate for all candidates who come for GD/Interview etc.

Item No I - IX must be given in information brochure and must be hosted as fixed content in the website of the Institution.

The Website must be dynamically updated with regard to X –XIII.

X. APPLICATION FORM

- ❖ Downloadable application form, with online submission possibilities.

XI. LIST OF APPLICANTS

- ❖ List of candidates whose applicable have been received alongwith percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied alongwith percentage and percentile score for Management quota seats.

XII. CRITERIA FOR GD / PERSONAL INTERVIEW

- ❖ Norms adopted for calling the candidates for Group Discussion/Personal Interview. (It has to be strictly in order of merit.)

❖ Attributes for evaluation in GD/Interview.

XIII.   **RESULTS**

❖ Composition of evaluation team with the brief profiles of members (This information be made available in the public domain after the admission process is over)

❖ Score of the individual candidates called for Group Discussion and Interview in each of the components including the test and in total, arranged in order of merit.

❖ List of candidates who have been offered admission in each category.

❖ Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates, categorywise.

❖ List of the candidates who joined within the date vacancy position in each category before operation of waiting list.

Note: Suppression and/or misrepresentation of information would attract appropriate penal action.

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